Cleaning Service Agreement

This agreement is between _____ (the "Company") and _____ (the "Client") for cleaning services at _____ (the "Home").

Effective date: _____

1. Services

The Company will clean the Home as follows:

- Service: □ Standard clean □ Deep clean □ Move in/out clean □ Post-construction clean □ Other: _____
- Home size: _____ sq ft, ____ bedrooms, ____ bathrooms
- Add-ons: _____

The attached checklist lists what each visit includes. Work that is not on the checklist or listed above as an add-on is not included.

2. Schedule

- □ One time on _____
- □ Recurring: □ Weekly □ Every other week □ Every 4 weeks, starting _____

Cleaners arrive within a 2-hour arrival window. The Company will tell the Client as soon as it can if a visit has to move because of weather, illness or an emergency.

3. Price and payment

- First visit: $_____
- Each recurring visit: $_____ (includes a ____% recurring discount)
- Sales tax, if the state charges it on cleaning, is added to these prices.

The price is a flat price for the job, based on the size and condition of the Home as the Client described it. If the Home is very different on arrival, the Company will give the Client a new price before starting, and the Client can accept it or cancel the visit at no charge.

Payment is due when each visit is finished. □ The Client authorizes the Company to charge the card on file after each visit. □ Other: _____

The Company may change the price of recurring visits with 30 days' written notice.

4. Cancelling and rescheduling

The Client can cancel or reschedule a visit at no charge with at least 24 hours' notice.

With less notice, or if the cleaners arrive and cannot get into the Home, the Company may charge a fee of $_____.

If the Client pauses recurring service and later restarts it, the first visit back may be priced as a deep clean.

5. Access to the Home

The Client will let the cleaners in by: □ Being home □ Key □ Door code □ Lockbox □ Other: _____

The Company will keep keys and codes secure, use them only for scheduled visits, and return or delete them when the Client asks or when this agreement ends.

The Client will provide working electricity and running water, and parking or parking instructions.

6. Supplies and equipment

The Company brings its own cleaning supplies and equipment. If the Client wants specific products used, the Client will provide them and the Company will use them as labeled.

7. Pets and safety

The Client will tell the Company about pets and secure any pet that may be aggressive or may run out an open door.

The cleaners may skip any area or task that is unsafe. The Company does not:

- clean up mold, pest infestations, or human or animal waste
- lift or move anything heavier than 35 pounds
- climb higher than a two-step stool
- clean the outside of windows above the ground floor

8. Satisfaction

If something on the checklist was missed, the Client should tell the Company within 24 hours of the visit. The Company will come back and clean that area again at no charge. The Company does not give refunds for work it was not given the chance to redo.

9. Damage and valuables

The cleaners take care with the Client's belongings. If something is damaged during a visit, the Client should tell the Company within 48 hours, with photos if possible. The Company will repair the item, replace it, or pay its fair value, up to $_____ per visit.

The Company is not responsible for damage that was already there, normal wear, or items that were not secured, such as a picture hung without a proper anchor.

The Client will put away cash, jewelry and other small valuables before each visit, and will point out anything fragile or needing special care.

□ The Company carries general liability insurance and will show proof of it on request.

10. The Company's cleaners

The Company chooses which cleaners to send and may send employees or independent contractors.

The Client agrees not to hire any cleaner introduced by the Company for private cleaning work while this agreement is in effect and for 12 months after it ends. If the Client does, the Client will pay the Company a placement fee of $_____.

11. Ending this agreement

There is no minimum term. Either the Client or the Company can end this agreement with 7 days' written notice, by email or text. Visits already completed must still be paid for.

The Company may end the agreement right away if a payment is not made or if the Home is unsafe for its cleaners.

12. General

This is the whole agreement between the Client and the Company. Any change must be agreed in writing, and an email both sides reply to counts. If one part of this agreement cannot be enforced, the rest still applies. The laws of the State of _____ apply to this agreement.

Signatures

Company

Signature: _____ Date: _____

Name and title: _____

Client

Signature: _____ Date: _____

Name: _____

This template is general information, not legal advice. Contract rules vary by state. Have a local attorney review it before you use it with clients.

Free template from BookedEZ · getbookedez.com